



2008/09 Budget Development

a. Status Report - Summary

The College's process to develop the operating budget for the 2008/09 fiscal year (April 1, 2008 to March 31, 2009) is underway. Based on available information and the analysis completed to date, the preliminary status quo expenditure plan would result in a projected deficit of approximately \$1.1 million (this is derived from total projected revenues of \$41.1 million and total projected expenditures of \$42.2 million). The budget shortfall that has been identified is primarily the result of significant unavoidable cost increases in several categories, including:

b. Timeline and Process

<u>DATE</u>	<u>EVENT / MILESTONE</u>
January 18	College Board reviews draft 2008/09 budget development support documents: a. Status Report - Summary b. Timeline and Process c. Context and Planning Assumptions d. Guiding Principles e. Budget Decision-making Considerations College Board endorses general process approach
January 22	College Management Team meeting

January 30, 2008

c. Context and Planning Assumptions

A. Balanced Budget Required – Base and Targeted Funding

Colleges are required by legislation to submit a balanced budget each year to the Ministry of Advanced Education (AVED). Allocation of funding to CNC and other colleges is provided

d. Guiding Principles

e. Budget Decision Making Considerations

The following will be considered collectively in assessing potential budget reduction decisions (program/service suspensions or reductions).

Student Demand

- a. *For instructional programs, what is the ratio of actual full-time equivalent student enrolment (FTEs) to the total student seats available (capacity)?*
- b. *Is the recent and/or projected enrolment trend positive (up), stable or negative (down)?*
- c. *For student services, what is the recent year(s) level(s) of actual student utilization of the service?*

Cost-effectiveness and Total Cost

- a. *What is the total cost (\$) per actual FTE /ful.0011 T? udent utilizing the on of the service?*

Interdependencies

- a. *Are other CNC programs and services heavily dependent on the program/service in question?*
- b. *Are other external (institutions and agency) programs and services heavily dependent on the program/service in question?*